

To: Councillors Stevens (Chairman), Debs
Absolom, Lovelock, McElligott, Page,
Steele and Terry

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NOTICE OF MEETING - AUDIT AND GOVERNANCE COMMITTEE - 8 JULY 2015

A meeting of the Audit & Governance Committee will be held on Tuesday 8 July 2015 at 6.30pm in the Council Chamber, Civic Offices, Reading. The Agenda for the meeting is set out below.

AGENDA

	<u>PAGE NO</u>
1. DECLARATIONS OF INTEREST	-
2. MINUTES OF THE COMMITTEE'S MEETING OF 21 APRIL 2015	1
3. ANNUAL GOVERNANCE STATEMENT 2014-15	3
This report sets out for approval the Annual Governance Statement 2014/15, a record of the overall effectiveness of governance arrangements within the Authority.	
4. INTERNAL AUDIT ANNUAL ASSURANCE REPORT	22
This is the annual assurance report of the Chief Auditor, which gives the Chief Auditor's opinion on the overall adequacy and effectiveness of the organisation's governance arrangements, risk management and internal control environment; draws out key themes arising from the work of the Audit Team during the 2014/2015 financial year; and compares the audit work undertaken with that planned, summarising the performance of the Internal Audit function against its performance measures and targets.	

CIVIC OFFICES EMERGENCY EVACUATION: If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.

5.	AUDIT & INVESTIGATIONS QUARTERLY PROGRESS REPORT	41
	This report provides the Committee with an update on key findings emanating from Internal Audit reports issued since the last quarterly progress report in April 2015.	
6.	STRATEGIC RISK REGISTER	50
	This report provides an update to the Committee on the Q1 status of the Council's 2015/16 Strategic Risk Register, in line with the requirements of the Council's risk management strategy.	
7.	PROVISIONAL 2014/15 REVENUE OUTTURN & CAPITAL PROGRAMME	67
	This report summarises the financial position at the end of the 2014/15 financial year, setting out final budget variances subject to audit. The capital programme provisional outturn is also considered.	
8.	TREASURY OUTTURN REPORT FOR 2014/15 & RELATED UPDATE	84
	This report presents the annual Treasury Outturn Report for 2014/15. A presentation at the meeting will highlight key treasury management issues.	